

GENERAL BROWN CENTRAL SCHOOL DISTRICT BOARD OF EDUCATION
17643 Cemetery Road - P.O. Box 500 - Dexter, New York 13634

SPECIAL MEETING
Wednesday, April 28, 2022
The Board will meet via WebEx beginning at 7:00 AM

FINAL
AGENDA

SPECIAL MEETING – 7:00 AM

Call to Order – Pledge of Allegiance

A. APPROVAL OF AGENDA

B. AGENDA

ITEMS FOR BOARD DISCUSSION / ACTION

1. Board Discussion / Action - **BE IT RESOLVED**, that the General Brown Central School District Board of Education takes action to (approve or disapprove) the proposed **2022-2023 Administrative Budget** for the Jefferson-Lewis-Hamilton-Herkimer-Oneida Board of Cooperative Educational Services as mailed to component districts and presented at the BOCES Annual Meeting on April 6, 2022.
2. Board Discussion / Action - Voting for the election of members to the Jefferson-Lewis (BOCES) Board of Cooperative Education Services. Three (3) vacancies exist, and two (2) candidates have been nominated to fill these vacancies for three-year terms from July 1, 2022 through June 30, 2025.

The two candidates receiving the highest number of votes will be elected to three-year terms.

- ❖ Is there a motion to cast one vote for **Jennifer L. Jones of Beaver River Central School District**, to fill one vacancy on the BOCES Board of Education?
- ❖ Is there a motion to cast one vote for **Mr. Michael J. Kramer of Adirondack Central School District**, to fill one vacancy on the BOCES Board of Education?

THEREFORE, BE IT RESOLVED that the General Brown Central School District Board of Education directs the District Clerk to cast one ballot for each vacancy on its behalf for the candidates above receiving the most votes. Therefore, the following nominees will receive one vote each:

- ❖ _____
- ❖ _____

3. Board Action - Approval is requested for the **2022-2023 Property Tax Report Card**

C. ADJOURNMENT OF SPECIAL MEETING

There being no further business or discussion, a motion is requested to adjourn the special meeting.



BOCES

Pursuing Excellence

Peter E. Monaco
President

Sandra Young Klindt
Vice President

Alice M. Draper
Jennifer L. Jones
Michael J. Kramer
Barbara A. Lofink
Lynn A. Murray
Grace H. Rice
Michael F. Young

Stephen J. Todd
Chief Executive Officer

Patricia L. LaClair
Clerk

William Dealing
Treasurer

BOARD OF COOPERATIVE EDUCATIONAL SERVICES

20104 STATE ROUTE 3, WATERTOWN, N.Y. 13601-9509
WWW.BOCES.COM

(315) 779-7000 or (315) 377-7000
(800) 356-4356
FAX: (315) 779-7009 or (315) 377-7009

TO: Component School District Clerks

FROM: Patricia L. LaClair
Clerk of the Jefferson-Lewis-Hamilton-Herkimer-Oneida
Board of Cooperative Educational Services

DATE: March 29, 2022

SUBJECT: Ballot for the Election of Members to the Jefferson-Lewis-Hamilton-Herkimer-Oneida
Board of Cooperative Educational Services and Vote on the 2022-2023 Proposed
BOCES Administrative Budget

April 28, 2022 has been designated as the date when component school boards will meet to vote on the election of two (2) members to the Jefferson-Lewis-Hamilton-Herkimer-Oneida Board of Cooperative Educational Services and to vote on a resolution regarding the approval or disapproval of the proposed 2022-2023 administrative budget. Enclosed please find a ballot for the election of members to the BOCES. Voting to fill these vacancies will take place at board meetings to be held in component school districts on April 28, 2022. There are three (3) vacancies on the Board of Cooperative Educational Services for a three (3) year term of office July 1, 2022-June 30, 2025. The two (2) candidates receiving the highest number of votes cast will be elected to three (3) year terms on the BOCES Board. The members of the Board of Education of each component school district vote as a block by adopting a resolution and casting (1) vote for each vacancy to be filled. No more than one vote may be cast for any single candidate.

As Clerk of your Board of Education, please complete the enclosed ballot and certification statement and fax to BOCES no later than April 29, 2022. Please return the hard copy with your original signature via U.S. mail also on April 29, 2022. Each member of your Board should cast his/her vote for the desired candidates with the Clerk recording each individual vote. The Board should then direct the Clerk to cast one ballot for each vacancy on its behalf for the candidates that receive the most votes.

Also included with this mailing is the required certification to be completed by the Clerk designating the outcome of your Board's vote regarding the approval/disapproval of the 2022-2023 proposed BOCES administrative budget. Once again, each of your Board members should cast a vote on the administrative budget with the highest number of votes determining your Board's approval or disapproval.

Patti LaClair, District Clerk, will be available the evening of April 28, 2022, by email placlair@boces.com or cell phone of (315) 783-0012, to answer questions that may arise regarding these voting procedures. **It would be helpful if you could fax (779-7009) or email placlair@boces.com your voting results to BOCES on the evening of April 28, 2022.** Please do not hesitate to contact me at 779-7010, 1-800-356-4356 if you are in need of additional information or assistance.

cc: Superintendents

Serving the following school districts:

ADIRONDACK • ALEXANDRIA • BEAVER RIVER • BELLEVILLE HENDERSON • CARTHAGE • COPENHAGEN • GENERAL BROWN • INDIAN RIVER • INLET
LaFARGEVILLE • LOWVILLE • LYME • SACKETS HARBOR • SOUTH JEFFERSON • SOUTH LEWIS • THOUSAND ISLANDS • TOWN OF WEBB • WATERTOWN

"Equal Opportunity / Affirmative Action Employer"

**BOARD OF COOPERATIVE EDUCATIONAL
SERVICES OF THE SOLE SUPERVISORY
DISTRICT OF THE COUNTIES OF
JEFFERSON-LEWIS-HAMILTON-HERKIMER-ONEIDA**

**BALLOT FOR ELECTION TO THE BOARD OF
COOPERATIVE EDUCATIONAL SERVICES**

Three (3) vacancies exist on the Board of Cooperative Educational Services to be filled at the annual election to be held in component school districts on April 28, 2022. Two (2) candidates have been nominated to fill these three vacancies. The members of the Board of Education of each component school district vote as a block by adopting a resolution and casting one (1) vote for each of the three vacancies to be filled. No more than one vote may be cast for any candidate. Each vacancy is for a three (3) year term of office (July 1, 2022-June 30, 2025). The two (2) candidates receiving the highest number of votes will be elected to three (3) year terms on the BOCES Board. No more than one person residing in a particular component school district may be elected to serve on the Board of Cooperative Educational Services at one time, except as provided in Education Law §1950 (2-a). The District Clerk, or other officer authorized to certify that a Board resolution has been adopted, shall complete this ballot by placing an (“X”) next to the names of each candidate for whom a vote has been cast, and by completing the certification at the bottom of the ballot. Candidates are listed in the order in which their nominations were received along with their address and school district of residence:

Each component Board of Education may vote for two (2) candidates listed below:

Ms. Jennifer L. Jones _____
6510 LeFevre Street
Beaver River Central School District

Mr. Michael J. Kramer _____
105 Hutton Heights
Adirondack Central School District

Certification

I, _____, District Clerk of the _____ School District do hereby certify that at a public meeting held on April 28, 2022, the Board of Education/Trustees of the _____ School District adopted a resolution casting its vote or votes in the annual election of members to the Board of Cooperative Educational Services for the person or persons indicated on the ballot above.

The District Clerk should forward this completed original ballot and certification no later than April 29, 2022 to:

Patricia L. LaClair, District Clerk, Jefferson-Lewis-Hamilton-Herkimer-Oneida
Board of Cooperative Educational Services
20104 State Route 3
Watertown, NY 13601, (315) 779-7010 Fax (315) 779-7009

Please fax or email a copy of the ballot and budget resolution to 779-7009 or placlair@boces.com at the conclusion of your April 28, 2022 meeting and forward original via U.S. Mail.

**Certification of Board Resolution
Regarding Approval/Disapproval of
2022-2023 Proposed BOCES Administrative Budget**

I, _____, District Clerk of the _____ School

District, do hereby certify that at a public meeting held on April 28, 2022, the

_____ Central School District adopted a resolution

_____ (approving/disapproving) the 2022-2023 proposed administrative

budget of the Jefferson-Lewis-Hamilton-Herkimer-Oneida Board of Cooperative Educational

Services, as mailed to component districts and presented at the BOCES Annual Meeting on April

06, 2022.

District Clerk
(Signature)

Date

**Please fax or email a copy of the ballot and budget resolution to 779-7009 or
placlair@boces.com at the conclusion of your April 28, 2022 meeting and forward original
via U.S. Mail.**

The District Clerk should forward this completed original resolution via US mail no later than
April 29, 2022 to:

Patricia L. LaClair, District Clerk
Jefferson-Lewis-Hamilton-Herkimer-Oneida
Board of Cooperative Educational Services
20104 State Route 3
Watertown, NY 13601
(315) 779-7010 Fax (315) 779-7009

2022-2023 Property Tax Report Card

General Brown Central School District		
Contact Person: Lisa Smith	Budgeted 2021-22 (A)	Proposed Budget 2022-23 (B)
Telephone Number: 315-779-2300		
Total Budgeted Amount, not Including Separate Propositions	25,454,592	25,994,591
A. Proposed Tax Levy to Support the Total Budgeted Amount ¹	8,599,810	8,887,222
B. Tax Levy to Support Library Debt, if Applicable		
C. Tax Levy for Non-Excludable Propositions, if Applicable ²		
D. Total Tax Cap Reserve Amount Used to Reduce Current Year Levy, if Applicable		
E. Total Proposed School Year Tax Levy (A + B + C - D)	8,599,810	8,887,222
F. Permissible Exclusions to the School Tax Levy Limit	412,871	466,712
G. School Tax Levy Limit, Excluding Levy for Permissible Exclusions ³	8,186,939	8,420,510
H. Total Proposed School Year Tax Levy, Excluding Levy to Support Library Debt and/or Permissible Exclusions (E - B - F + D)	8,186,939	8,420,510
I. Difference: (G - H); (negative value requires 60.0% voter approval) ²	0	0
Public School Enrollment	1,447	1,450
Consumer Price Index	1.23%	4.70%

¹ Include any prior year reserve for excess tax levy, including interest.

² Tax levy associated with educational or transportation services propositions are not eligible for exclusion under the School Tax Levy Limit and may affect voter approval requirements.

³ For 2019-20, includes any carryover from 2017-18 and excludes any tax levy for library debt or prior year reserve for excess tax levy, including interest.

	Actual 2021-2022 (D)	Estimated 2022-2023 (E)
Adjusted Restricted Fund Balance	5,673,866	7,000,000
Assigned Appropriated Fund Balance	1,265,934	1,200,000
Adjusted Unrestricted Fund Balance	2,972,427	2,500,000
Adjusted Unrestricted Fund Balance as a Percent of the Total Budget	11.68%	9.62%

Schedule of Reserve Funds

Reserve Type	Reserve Name	Reserve Description *	3/31/22 Actual Balance	6/30/22 Estimated Ending Balance	Intended Use of the Reserve in the 2022-23 School Year
Capital	Capital	To pay the cost of any object or purpose for which bonds may be issued.	2,726,498	4,000,000	No intended use in the 2022-2023 school year
Repair		To pay the cost of repairs to capital improvements or equipment.			
Workers' Compensation	Workers' compensation	To pay for Workers Compensation and benefits.	277,137	278,000	To pay for Workers' compensation and benefits should unexpected increases occur.
Unemployment Insurance	Unemployment	To pay the cost of reimbursement to the State Unemployment Insurance Fund.	242,313	243,000	To pay the cost of reimbursement to the State Unemployment insurance fund should unexpected increases occur.
Reserve for Tax Reduction		For the gradual use of the proceeds of the sale of school district real property.			
Mandatory Reserve for Debt Service		To cover debt service payments on outstanding obligations (bonds, BANS) after the sale of district capital assets or improvements.	478,946	478,000	To defray cost of debt service payments on outstanding bonds during the 2022-2023 school year.
Insurance		To pay liability, casualty, and other types of uninsured losses.			
Property Loss		To establish and maintain a program of reserves to cover property loss.			
Liability		To establish and maintain a program of reserves to cover liability claims incurred.			
Tax Certiorari		To establish a reserve fund for tax certiorari settlements			
Reserve for Insurance Recoveries		To account for unexpended proceeds of insurance recoveries at the fiscal year end.			
EBALR – Employee Benefit Accrued Liability	EBALR	For the payment of accrued employee benefits due to employees upon termination of service.	268,047	270,000	For payment of accrued employee benefits due to employees upon termination of employment.
Retirement Contribution	Retirement	To fund employer retirement contributions to the State and Local Employees' Retirement System	1,398,925	1,400,000	To defray cost of employer retirement contributions to the State and Local Employees' Retirement System should unexpected increases occur.
Other Reserve	TRS	To fund employer retirement contributions to the Teachers' Retirement System (TRS)	282,000	350,000	To defray cost of employer retirement contributions to the Teachers' Retirement System should unexpected increases occur.